



Portsmouth, NH City Council

Eileen Dondero Foley Council Chambers

City Hall Complex, 1 Junkins Avenue, Portsmouth, NH

Monday, September 28, 2026, at 7:00 PM

Register to participate via Zoom. A unique meeting ID and password are provided once you register. To register, click on the link below or copy and paste into your web browser:

https://us06web.zoom.us/webinar/register/WN_8YFWxmsyRcedI7HMvzF7Mw

Anticipated Non-Public Session

6:00 p.m. – Anticipated Non-Public Session is being held in Conference Room A in accordance with RSA 91-A:3, II(I)

1. **Work Session (when applicable)**
2. **Public Dialogue Session (when applicable)**
3. **Call to Order (7:00 pm or thereafter)**
4. **Roll Call**
5. **Invocation**
6. **Pledge of Allegiance**
7. **Acceptance of Minutes**
 - A. Minutes and Actions of September 14, 2026, City Council Meeting [DRAFT September 14, 2026 Minutes and Actions.pdf](#) 
 - (Sample motion – move to accept and approve the minutes of the September 14, 2026, City Council meeting)*
8. **Recognitions and Volunteer Committee Reports**
 - A. Proclamations
 - Children's Environmental Health Day [Children's Environmental Health Day.pdf](#) 
 - B. Volunteer Committee Reports
 - Housing Blue Ribbon Committee (invited for Housing Action Plan Public Information and Input Session)

9. Public Comment Session

This session shall not exceed 45 minutes; participation may be in person or via Zoom

10. Public Hearings and Vote On Ordinances and/or Resolutions

- A. Public Hearing and Second Reading to amend Chapter 1, Administrative Code, Article III, Boards, Section 1.302 (D) Appointments, Tenure, and Removal [LEGAL Notice Chapter 1 packet 9.22.26.pdf](#) 

- ***PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**

(Sample motion - move to pass second reading of the amendment to Chapter 1, Administrative Code, Article III, Boards, Section 1.302 (D), Appointments, Tenure and Removal, and schedule a third and final reading at the October 13, 2026, City Council meeting)

- B. Third and Final Reading to amend Chapter 10, Zoning Ordinance, Article 2 - Administration and Enforcement, Section 10.234 - Procedures for Variances, Special Exceptions and Appeals from Decisions of Code Official; Section 10.264 - Expiration and Abandonment of Approvals and Article 10 - Environmental Protection Standards, Section 10.1017.70 Expiration and Extension [Chapter 10 ZoningOrd-Notice Second Reading.pdf](#) 

(Sample motion - move to pass third and final reading as presented)

- C. Third and Final Reading to amend Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.330 A, No Parking, which will move parking spaces from the west side to the east side of Fleet Street [Section 7.330A no parking \(002\).pdf](#) 

(Sample motion - move to pass third and final reading as presented)

- D. Third and Final Reading to amend Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.336 A, One-Way Streets, changing Fleet Street to one-way from Congress Street to Hanover Street with contra-flow bike lane [Section 7.336 A fleet street one-way \(002\).pdf](#) 

(Sample motion - move to pass third and final reading as presented)

**11. City Manager's Items Which Require Action [CM Report 9 28 2026.pdf](#) **

- A. Water Service Access Easement for Property Located at 1151 Sagamore Avenue CBC, LLC [CM Action for Water Service Access Easement for 1151 Sagamore.pdf](#) 
(Sample motion - move to authorize the City Manager to accept and record a Water Service Access Easement Deed from 1151 Sagamore Avenue CBC, LLC in a substantially similar form to the easement deed contained in the agenda packet)

- B. Landscaping Installation and Maintenance Agreement for 145 Maplewood Avenue,

LLC [CM Action for Landscape License for 145 Maplewood.pdf](#) 

(Sample motion - move to authorize the City Manager to negotiate and execute a Landscaping Installation and Maintenance Agreement with 145 Maplewood Avenue, LLC in a substantially similar form to the agreement contained in the agenda packet)

- C. Request for Release of Funds from the Lower State Street Pocket Park Trust to Pay for Landscape and Sculpture Installation Coordination [CM Action for PARC Request for Funding.pdf](#) 

(Sample motion - move to approve the release of \$9,500 from the Lower State Street Pocket Park Trust to pay for landscape consulting and coordination of amenity (sculpture) installation services)

12. Consent Agenda

- A. Scarecrows of the Port Event [Scarecrows 2026.pdf](#) 
- B. Active Encumbrances [Active Encumbrances 9.28.26.pdf](#) 

(Sample motion - move to accept Consent Agenda as presented)

13. Presentations and Written Communications

- A. *Presentation Regarding Stormwater Utility Evaluation with Raftelis Financial Consultants, Inc
- B. Email Correspondence [Email Correspondence - 9.22.26.pdf](#) 

(Sample motion - move to accept and place on file)

- C. Letter of Request from Portsmouth Housing Authority for Sewer Extension and Reimbursement Agreement relative to the Sherburne Project [09.23.2026 PHA SEWER EXTENSION AND REIMBURSEMENT AGREEMENT.pdf](#) 

(Sample motion - move to refer the request to the Legal, Finance, and Public Works Departments for review and report back)

14. Mayor McEachern

- A. Acceptance of resignation
- Anne Torrez from the Bicycle & Pedestrian Blue Ribbon Committee [Anne Torrez - Resignation B&P Committee.pdf](#) 
 - Freddy Patrone from the Bicycle & Pedestrian Blue Ribbon Committee [Freddy Petrone B&P Committee Resignation.pdf](#) 

(Sample motion - move to accept with regret the resignations of Anne Torrez and Freddy Patrone from the Bicycle & Pedestrian Blue Ribbon Committee and send letters thanking Anne and Freddy for their service to the City)

- B. Appointments to be Considered [Appointments 9.22.26.pdf](#) 
- Alanna Lang appointment to the Behavioral Health Task Force
 - Meganne Fabrega reappointment to the Library Board of Trustees
 - Alice Carey reappointment to the Conservation Commission

- C. *Appointments to be Voted
- John Bohenko appointment to the Public Art Review Committee
 - Richard Samdperil appointment to the Library Board of Trustees
 - Jason Goodrich appointment from alternate to full member to the Economic Development Commission
 - Thomas Watson reappointment to the Economic Development Commission
 - Anne Weidman reappointment to the Economic Development Commission

(Sample motion - move to appoint as presented)

15. City Council Members

- A. Assistant Mayor Kelley, Councilors Tabor and Moreau
- Housing Action Plan [Housing Action Plan DRAFT.pdf](#) 
 - Report Back on September 23, 2026, Public Information and Input Session (at Library)
 - Second Public Information and Input Session (tonight)
 - Planning Board Recommendation [Planning Board Report Back Housing Action Plan.pdf](#) 

(Sample motion - move to open the Housing Action Plan Public Information and Input Session)

(Sample motion - move to accept the Housing Action Plan as presented)

- B. Councilors Cook and Bagley
- Natural Burial Options [Natural Burials.pdf](#) 

(Sample motion - move that the City Council direct the City Manager to dedicate staff time, or recommend an appropriation, to determine whether any city owned land is suitable for natural burials, and to recommend funding in the CIP of FY2028 budget to establish that capability, whether on City owned land or through acquisition)

- C. Councilor Cook
- Amendment to the Downtown Workforce Parking Program & Request for Report Back
 - Expansion of eligibility effective October 1, 2026, for the Downtown Workforce Parking Program (DWPP) to all downtown workers of businesses who previously participated in DWPP who work in hourly clerical, customer service, administrative, and support staff positions until March 1, 2027, and to request a report back from City staff in October on options for businesses that are downtown that might need an off-peak solution for parking during the workweek.

(Sample motion - move to amend the RAPP Policy eligibility effective October 1, 2026, for the Downtown Workforce Parking Program (DWPP) to all downtown workers of businesses who previously participated in DWPP who work in hourly clerical, customer service, administrative, and support staff positions until March 1, 2027)

(Sample motion - move to request a report back from City staff in October on options for businesses that are downtown that might need an off-peak solution for parking during the workweek)

- D. Councilor Tabor
*City Manager Evaluation
- E. Councilor Tabor
Request Report Back on April motion the City collaborate with Prescott Park Arts Festival to plan for and initiate improvements to the park infrastructure, including a covered stage and ancillary structures funded by the Festival, to support the long-term needs of the organization
- (Sample motion - move to request Report Back on April motion the City collaborate with Prescott Park Arts Festival to plan for and initiate improvements to the park infrastructure, including a covered stage and ancillary structures funded by the Festival, to support the long-term needs of the organization)***
- F. Councilor Blalock
• *Gift from the Rice Family to the Portsmouth Recreation Board
- G. Councilor Moreau
• *Planning Board update regarding Heritage Commission

16. Approval of Grants/Donations

- A. Donation to the Sister Cities' Special Revenue Fund in honor of Eileen Dondero Foley from Mary Carey Foley in the amount of \$1,000 [Donation to Sister Cities Fund From MCF.pdf](#) 
- (Sample motion - move to accept the donation as presented)***
- B. Portsmouth Police Department Grant [Portsmouth Police Dept Grant & Donation Packet 9.17.26.pdf](#) 
- (Sample motion - move to accept a grant in the amount of \$14,868 to the Portsmouth Police Department from the Edward Byrne Memorial Justice Assistance (JAG) Program)***
- C. Point of Graves Cemetery Donations [Point of Graves Cemetery Donations packet.pdf](#) 
- (Sample motion - move to accept with thanks donations for the Point of Graves Cemetery Wall Replacement from Sue Kingman, Don Kingman, Alexis Hanson, Patrick Kennedy, Frank Connard, and Rebecca Martin Connard in the amounts as presented in the attached Gift and Donation Submission Forms)***

17. City Manager's Informational Items

- A. *Pease Development Authority Board Meeting Update
- B. Amended RAPP Policy and Maps [City Council Policy 2026-01 RAPP CC Amended 9 14 2026 with Maps.pdf](#) 
- C. *Household Hazardous Waste Collection Day
- D. *Sherburne Project Update

18. Miscellaneous Business Including Business Remaining Unfinished At Previous Meeting

19. Adjournment (At 10:30 pm or earlier)

*Indicates verbal report with no attachments

Sally A. Kellar

City Clerk